

James Madison Charter Academy
MINUTES of the Board of Directors
January 28, 2008

- Call to Order** I. Mrs. Lenberg, Board of Director's President, called the meeting to order at 7:15 PM.
- Roll Call** I-A Board of Directors Members Present:
Mrs. Kinda Lenberg, Mrs. Idalia Stewart, Mrs. Kathy McNelly, Mr. Donald Staton, and Mrs. Vernell Murphy. In addition, Dr. Anne Shearer-Shineman, JMCA Principal, Mrs. Donna Smith, JMCA Administrations Manager, and Mrs. Donna Knox, Teacher Representative, were also present.
- Pledge to Flag** I-B Pledge of Allegiance
- Recurrent Issues** Upcoming Activities presented by Dr. Shearer-Shineman.
Completed MAP testing, now working on results and reports. This will show growth from fall to winter and interventions.
- January 29 – Accreditation visit from Jane Gosman and one other individual regarding school improvement plans and feedback.
- CSAP – 3rd grade reading moved to February 25-27.
- 100th day of school is February 1.
- District chess tournament is February 5.
- Spelling Bee is February 7.
- Second grade China and Japan night is February 5
- Principal's Report – Four new students in last month made up of three families in grades K, 1, 5, 7. There were more assessed but they didn't qualify. All new children were from families already living here.
- There have been illnesses among students and staff.
- CED paperwork packets given out. Need to establish timeline to accomplish/improve report items. Will need working meetings with the BOD and Administration.
- Kindergarten fees for next year – State will probably pay the fees starting next year. We will need a meeting before our lottery on

February 14. Kindergarten funded at 66% of PPR possibly. Will need brochure to prospective families of preschoolers. Letters will be sent home January 31 to get children on the Kindergarten list, back by February 5, intent back by February 11. We will meet February 5 at 6:30 for Kindergarten issues in Executive session. General meeting at 7:30. We will need waitlist, corrected brochure, different possible scenarios of Kindergarten.

BOD meeting February 9 from 9 to 12 to discuss Recommended Actions to Board changes.

Opportunity for the Public to be Heard

Kristy Marcus asked if the Before and After school program will continue through summer. Rumors are starting already that it won't continue. The answer is that it was always planned to continue. Another question from Kristy is that if it does continue, will the new Kindergartners be allowed to attend the summer before starting at JMCA. Answer – we'll check, but think it is already o.k. in policy to do it.

Committee Reports

Kristy also brought up the holiday shopping. Some parents loved it, some hated it, but all the students loved it. Wanted to get the BOD input. We are interested in doing it again, with some changes, like a Saturday event, more help, buying our own items to sell, etc.

PTO report – Next meeting will be February 14. The dance was postponed, due to Kristy being sick.

The next fundraiser is in April, with candles and other items being sold. Profit margin will be better than last year. They are still discussing where the money will go.

Recommended Actions

A. ACT ON Vision and Mission Statement with one change being third line, changing “concepts” to “benefits.” Motion by Mrs. Stewart, second by Mrs. Murphy. All aye.

B. ACT ON Approval of Educational Goals with one change being first line, adding “and strengths” to end of sentence. Motion by Mrs. Stewart, second by Mr. Staton. All aye.

C. ACT ON Approval of 2008-2009 School-Calendar. We will change the Fall break to October 6-10, being one week only. The end of the school year will be later too. Spring break is moved to

March/April for two weeks. Motion by Mrs. Stewart, second by Mr. Staton. All aye.

D. ACT ON Approval of December 2007 Budget. The district report is still not in the correct format, as stated by Mrs. Smith. Mrs. Smith asks that we ratify the December 2007 Budget Report. Motion by Mrs. Stewart, second by Mr. Staton. All aye.

**Recent issues not
On agenda**

There are six recommendations coming Dr. Shearer-Shineman
Recommendation 1: Approve the hiring of Employee A to be employed on a temporary basis for a time period not to go beyond June 6, 2008, pending positive reference and background checks. Motion by Mrs. Stewart, second by Mr. Staton. All aye.

Recommendation 2: Approve the hiring of Employee B to be employed on a temporary basis for a time period not to go beyond June 6, 2008, pending positive reference and background checks. Motion by Mrs. Stewart, second by Mr. Staton. All aye.

Recommendation 3: Approve the termination of Employee C, effective January 21, 2008. Motion by Mrs. Stewart, second by Mrs. Murphy. All aye.

Recommendation 4: Approve the hiring of Employee D, effective January 21, 2008. Motion by Mrs. Stewart, second by Mrs. Murphy. All aye.

Recommendation 5: That the BOD develops a schedule for implementing the recommendations received from the CDE Evaluation Team. It is determined that this is not a voting matter, and meetings have already been set up.

Recommendation 6: ACT ON Approval of policy items. It is determined that these policies were not presented at the last BOD meeting. Therefore, the BOD is now receiving additional policies and procedures to act on in the next meeting. These policies are Leave of Absence provisions, Revisions regarding "Non-Certified staff" to "10-month employee", and GBC revised.

Next Board Meeting Monday, February 25 at 7:00 PM

Adjournment VI. Meeting adjourned at 8:13 PM.