

James Madison Charter Academy
MINUTES of the Board of Directors
(28 June 2009)

- Call to Order** I. Mrs. McNelly, Board of Director's President, called the meeting to order at 7:45 PM.
- Pledge to Flag** II. Pledge of Allegiance
- Roll Call** III. Board of Directors Members Present:
Mrs. Kathy McNelly, Mrs. Eischens, Mrs. Vernell Murphy, and Mrs. Deborah Moses. Others present Mrs. Donna Smith
- Approval of Agenda** IV. Approve agenda format for June 29, 2009
Vote – All ayes.
- Committee Reports** V.
- A. Principal's Report
Non-renewal – Recommend students A & B boundary waivers be revoked. These students are siblings. Student A has 21 absences (12 are unexcused) and student B has 22 absences (12 are unexcused. Dr. S gave another option to have an attendance plan for next year instead of revoking the boundary request. Mrs. Murphy made a motion to revoke the boundary waivers for the family, Motion seconded by Mrs. Eischens.
Discussion – Mrs. Moses wants more information before deciding because another student was given a different option last month. Mrs. Smith said the difference was last month, student E was retained because attendance affected the grades; this was not the case with these students. Mrs. Smith noted it is getting too late to table the decision because school begins shortly after the July meeting, making notification untimely for the family. Mrs. Murphy rescinded the motion. TABLED
- Uniform Policy – Dr. S recommended the Board alter the uniform policy to make the same uniform for grades K-6 or giving the option to wear khaki or black bottoms. After some discussion, it was determined the 2 color option would be for all grades. Motion made by Mrs. Eischens, motion seconded by Mrs. Murphy.
Discussion Mrs. McNelly asked if parents want to change the uniform. Mrs. Eischens thinks it is too difficult to get black year round. Mrs. Eischens changed the first motion and introduced new motion to give 6th grade students the option of khaki and black bottoms. Mrs. Moses seconded the motion.
Discussion – Should school allow 6th grade only to wear khaki and black. The website still has the old information so families will probably purchase the black. All ayes.

Dr. S recommended the Board approve the changes/updates of the Student/Parent Handbook. Mrs. McNelly indicated the problem with approving any changes is pages are missing from the handbook. The Board decided to have a "Special Meeting" between July 13 -16 to discuss the changes. If the meeting takes place it would still allow time to get the book printed in time for returning families. TABLED

Fundraising – Updated list was provided on the items the school would like to have as fundraisers. Mrs. Murphy would like to have the "Secret Santa Workshop" for Christmas added as a fundraiser. PTO will coordinate with the school before they decide what fundraisers they plan to have next year. Information only, no action was required.

Community Events – Picnic/weed-pulling scheduled in August. Information only, no action required.

B. BAAC – No report

C. PTO – No report

D. Public Relations – No report

E. Financials report and approval

Report on unusual expenses for the month. Expenditure and Encumbrance Report has information on budgeted items, expenditures, year-to-date expenditures and remaining balance for the year. This month JMCA spent \$66,378.73. Mrs. Moses made a motion to approve May 2009 spending. Motion seconded by Mrs. Eischens.

Discussion - Mrs. Smith went over the 3 unusual expenses. A correction was made to the ACT ON report. The total expenses date is incorrect, should be May 2009. The Expenditure and Encumbrance Report shows an amount for TABOR, JMCA does not have this on-hand. Mrs. McNelly wanted to know if we were going to be in the black for June. Mrs. Smith said it looks like we will be fine, but we will not have final numbers until mid September. ALL Ayes.

Budget – JMCA is required to show an approved preliminary budget and minutes to the trustee by June 30th. The budget must show allocations for bond payments, CECFA fees and the Repair/Replacement Fund. The Board received the budget at the May 26, 2009 meeting. This is just a preliminary and we anticipate changes. We will update the budget after October count. This year, we added line #67 and put \$17,589.00 under that line for the anticipated state rescission. This number will change

as our student count changes. Motion was made by Mrs. Moses, motion was seconded by Mrs. Eischens.

Discussion – Mrs. McNelly - What are numbers based on? These numbers are based on May 2009 student and staff numbers. Mrs. Smith said we anticipate losing students but normally students to replace them. This has been taken into consideration. All Ayes.

Unfinished Business VI.

- A. Elections – Information was received from the attorney regarding election procedures. Extending current board members not necessary because the current members remain on the board until the new election has taken place. The by-laws do not have to be amended to cover this situation. The Board must give proper notice of the election, allow sufficient time for nominations, assemble nominations, prepare ballots, have a voter checklist, open the polls at the school, tally the votes and post notice of the results. Notices must be given 60 days prior to the election. Notice ends 15 days prior to the meeting. The meeting is to be held on the day of the election. We must have 25% of the eligible families to participate in the voting process in order for it to be a valid election. Mrs. Moses made the motion, to have the election on September 21, 2009 and Mrs. Eischens seconded the motion. Discussion – The Board decided in order to get the required amount of voters, the families would each get 15 volunteer hours if they vote. There was discussion as to when the packets could be put together due to school being out for the summer. The Board decided to meet with Mrs. Smith on July 24, 2009 to assemble board packets. All Ayes.

Approve Minutes

Mrs. Moses made a motion to approve the March 23, 2009 minutes. Mrs. Eischens seconded the motion.

Discussion – Mrs. McNelly noted the recorder cut off and a note is inserted on page 3 of the minutes. No corrections to the minutes. All Ayes.

NOTE: Recording cut off at 9:17 pm; the remainder of the meeting is derived from notes.

New business VII.

- A. Opportunity for the Public to be Heard
Don Staton had several comments regarding the change of the uniform.

Next Board Meeting VIII. Monday, July 27, 2009 at 7:00 PM

Adjournment IX. Meeting adjourned at 9:18 PM.