

**James Madison Charter Academy**  
**MINUTES of the Board of Directors**  
**(25 Aug 2008)**

- Call to Order** Mrs. McNelly, Board of Director's President, called the meeting to order at 7:18 PM
- Pledge of Allegiance** Pledge of Allegiance
- Roll Call** Board of Directors members present:  
Mr. Lawrence Marcus, Mrs. Kathy McNelly, Mrs. Vernell Murphy and Mr. Donald Staton  
Other Personnel Present:  
Mrs. Donna Smith (Business manager)  
Dr. Anne Shearer-Shineman (Principal)
- Approval Of Minutes** Approved as written
- New Board Member Election** Moved from Item 7a of the Agenda. Three people applied for the vacant board seat. Only one application was complete, Mrs Moses is chosen. Mr. Marcus makes a motion to accept Mrs Moses as new board member. Mrs. Murphy second. All aye.
- Committee Reports** Principal:  
School underway now. Tomorrow is the "whatever JMCS parent needs to know night". We are continuing to get new students, 3 last week. Staff starting book study,. Next Monday is the parade, PTO handling that.
- BAAC report:  
First meeting, reviewed last year, and goals for this year. Main thrust is developing of master plan for school and grounds, new member, Mr. Cook, is well versed in that and will be a great help. Continuing with surveys. Will post Goals and Plans picture somewhere, to let everyone know what's going on.
- PTO report:  
Started first fundraiser of the year. Good response so far. Fountain parade Monday the first, PTO is going all out for the float, Dumbo Circus theme, T-shirts are made, and ready for purchase with a \$5 donation. Board stuff for the booth is ready and available for the board to use for the booth.

**Treasures report:**

June report, now matches the expenditures from JMCA and the district. July report has some non-standard expenditures. All district reports will now look like the school reports. Worked with the district to get the reports to look the same.

Mr. Staton makes a motion to ratify the expenditures of \$75, 602.38 for the month of July, 2008.

Mrs. Murphy second.

All Aye, Mrs. Moses abstain.

**Unfinished  
Business**

None

**New  
Business**

**Act on new hire.**

Mr. Marcus makes a motion to hire employee 'A' as recommended by the principal

Mr. Staton second.

All Aye

**Staff Handbook**

Mr. Marcus makes a motion to table staff handbook discussion until a later date

Mrs. Murphy second

All aye

**Act on 2008-2009 Budget**

**Recommendation #1**

Mr. Marcus makes a motion that the board of directors declares a state of fiscal emergency

Mr. Staton second

Due to the fact that the budget is significantly lower due to low student enrollment, and the fact that the student/teacher ratio is less than 20:1

All aye

**Recommendation #2**

Mr. Staton makes a motion that the board adopts the resolutions that Dr. S. will determine up to 2 positions to cancel IAW policy GQCA

Mr. Marcus second

This is a preventative measure. If budget numbers change to allow the positions to stay, then no action will be taken.

All Aye

**Recommendation #3**

Mr. Marcus makes a motion that the BOD actively engages in fundraising in order to stave off the impending budget crisis.

Mrs. Murphy second

The board does have a fundraising committee, but no one has been in charge of it. Mr. Marcus volunteers to head this committee and bring fundraising opportunities to the board.

All aye.

Recommendation #4

Mrs. McNally makes a motion that the board appoints a public relations committee in order to increase student enrollment.

Mr. Marcus second

Mrs. Murphy volunteers to chair this committee.

All aye

Recommendation #5

Mrs. McNally makes a motion that the BOD work with the administration to develop additional budget cutting measures.

Mr. Staton second

All Aye

Opportunity for public to be heard:

**Next board  
Meeting**

September 29<sup>th</sup>, 2008 at 7:00pm

**Adjournment**

8:03 PM